**R1BW SAG**

Gosschalks **21/02/2017**

Attending: 18

Chris Clay Hull 2017, Director of Technical & Operations

Helen Thackeray Hull City Council Events team
Jonathon Black Hull City Council Events team

Jack May BBC, Event Manager

Mike Peeke East Riding Council

Mike Johnson BBC, Site Manager

Gary Lathan BBC, Health & Safety

Rob Spring BBC, R1BW Event Lead

Nigel Wilson Local Transport Projects

Graham Lownsborough Hull City Council

Ken Smith H&S on behalf of Burton Constable

Chris Fothergill East Riding Council

Dick Tee BBC

Mike Dosdale East Riding Council

Darren Wildbore Humberside Police

Katy Harston Humberside Police, Events Planning Officer

Ian Schramm Humberside Police

Phil Conman Humberside Fire & Rescue

Ken Smith H&S adviser to Burton Constable

Helen Dewson Burton Constable

Apologies: Richard Townend, Carl Skelton, Rob Spring, Chris Dunnachie

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| **POINT** | **ACTION** |
| **1. BBC OVERVIEW** |  |
| * R1BW will be taking place on 27and 28 May 2017 at Burton Constable

The event is 26,500 capacity and the event will run on both days from 11:00- 22:30* The Headline act for Saturday 27 will be announced Mid-March and tickets will become available in April
* BBC have appointed bars and concessions and confirmed Showsec are providing security and stewarding
* BBC confirmed there will be on site:

- 4 x stages – 2 x outdoor and 2 x tented arenas- 4 x funfair rides (none are white-knuckle)- 4 x bars and selection of food concessions**ACTION: Showsec to be invited to next R1BW SAG on 21 March** | **CC / BBC** |
| **2. TRAFFIC MANAGEMENT** |  |
| **2.1 Onsite*** MJ confirmed BBC are operating a North > South one-way transit system (from Skirlaugh, New Ellerby southwards) splitting the traffic to reduce the impact on Sproatley village. This creates a sterile site and vehicles only exit via Sproatley
* GL confirmed there will be two main entrances into to the Site – Entrance A and B
	+ Entrance A will be located to the north, off Jackie Lane, everyone will get accredited there
	+ Entrance B is for Production vehicles exiting the site, turning right towards Sproatley village and rejoining the one-way system
* HT confirmed ground works to entry and exit points at Burton Constable to allow for vehicles to be held before entering site
* BBC to share information with Burton Constable about areas accessible to public during pre-event, and when it becomes a construction site

**2.2 Transport Hubs*** CC confirmed the current calculation for full capacity is 187 buses. These will be held along Burton Constable road post event and the predicted time it will take to move everyone offsite is 1.5 hours after event finishing time
* CC confirmed the last bus to arrive at Hull Interchange will be approximately 00:00. CC also confirmed buses will be supplied by a national bus group they will pull in resources from around the country
* HT confirmed a pop-up ticket station on site to facilitate last minute park & ride ticket purchases on the day to discourage people using taxis
* HT confirmed the only parking spaces will be accessed through the holiday park, for disabled visitors, which will be communicated to the audience
* CC confirmed TMP will be completed in the next 2 weeks ahead of the next BBC/Hull 2017 meeting. This will be circulated to local residents for feedback
* DW requested this be circulated to Humberside Police as soon as possible
* JM confirmed more audience data will become available once the tickets have been released mid-April

**ACTION: CC to circulate TMP to SAG members** | **CC** |
| **3. EMERGENCY SERVICES SUPPORT** |  |
| **3.1 Policing*** DW said there needs to be a relationship between Showsec and Humberside Police
* BBC confirmed they have an emergency evacuation plan - however a major incident plan would be orchestrated through local authorities
* DW confirmed as Bronze Commander and will be based at Clough Road

**ACTION: Tabletop exercise scheduled for 16/05, attendees TBC****3.2 Yorkshire Ambulance Service*** CC confirmed the medical provider appointed by Hull 2017 is St John’s Ambulance
* Medical and Operational management plan to be confirmed. The Event Liaison team at YAS will work with St John’s

**3.3 Humberside Fire & Rescue*** BBC to look at permissions for landing site for helicopters. GL confirmed this can also be used for emergency medical evacuation

**ACTION: GL to share coordinates for landing site with BBC****3.4 Communications*** BBC are due to appoint a supplier and will confirm network coverage on site

**3.5 Security and stewarding*** Stewards will be camping around the site (not onsite) 600 tents TBC
* Hull 2017 are also using Showsec for the security and stewarding outside the event site which will maintain a line of communication
* Showsec to set up an ejection centre - DW to tie in with them and also outline what Humberside Police require
* Search policy is provided by Showsec and will be confirmed by March
* Hull 2017 volunteers will be utilized as ushers (not in lieu of stewards) particularly for transport. CC said the Volunteer blue jackets are familiar to people around the city and visitors respond to them
* Rendezvous points will be confirmed by BBC once the traffic plan is in place

**3.6 Audience Welfare*** Hull 2017 will be providing welfare as an added level of support

**ACTION: CC to share welfare management plan when company is appointed****3.7 Noise Management*** BBC have appointed Vanguardia to look after noise management. BBC will bring more information to the next meeting in March

**3.8 Waste Management and Cleansing*** CC to confirm when companies have been appointed

**3.9 Alcohol*** CC confirmed the Premises License has been granted
* GL confirmed there will be no delineated area to segregate crowds (children/adults) – BBC confirmed sale of alcohol is based on Challenge 25

  | **ALL****GL****CC** |
| **4. AOB** |  |
| * HT to attend the Sproatley residents meeting on 07/03 and 04/04
* BBC to share Box account details with SAG members for access to documents
* HT confirmed documents will be version controlled

**ACTION: HT/CC – share timings of BBC site visit on 20 March with SAG members and arrange a group walk-around** | **HT/CC** |