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| **Name of Individual / Organisation** | HULL CHORAL UNION  |
| **Name of Project** | VOICES ACROSS THE HUMBER |

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| **START DATE** | **END DATE** | **ACTIVITY / TASK** | **STATUS** | **NOTES** |
|  |  |  | COMPLETE / ON-TIME / BEHIND |  |
| 12/11/2015 | 13/05/2016 | Initial discussion with Clare Drury from City Arts with S Brown and L RuggFollow-up/advice offered by Clare Drury | Complete |  |
| 08/09/201520/04/2016 | 01/03/201713/05/2016 | Planning meetings with reps from all three choirsPlanning/bid preparation with steering group (Suzanne Brown, Susan Hollingworth and Laurence Rugg) | On timeComplete | Meetings held: 8th Sept 2015, 23rd Feb 2016, 6th Sept 2016, 4th Oct 2016, 2nd Jan 2017 |
| 31/03/2016 | 01/03/2017 | Planning meetings with Sarah Jane Daniels – photographer/digital artist | On time | Meetings held: 31St Mar 2016,8th Sep 2016, 15th Nov 2016, 12th Jan 2017, 27th Jan 2017, 8th Feb 2017 |
| 05/05/2016 | **01/04/2017** | Planning meeting with City Hall Manager re staging, projection and materials | Behind | Additional meeting 23rd Nov 2016. Staging and projection being replanned/costed. Further meetings planned Feb/Mar 2017 |
| 06/05/16 | 06/05/16 | Progress meeting with Clare Drury | Complete |  |
| 06/05/16 | **30/11/16** | Initial meeting with Andrea Lea (Princes Quay young photography group HIP gallery) | Complete | Alan Raw from HIP gallery replaced A Lea. Meeting 24th Sept 2016 and presentation to group 19th Nov 2016 |
| 01/09/2016 | 06/01/2017 | Promotion/recruitment of event with local choirs | Complete (deadline extended to 31.01.2017) |  |
| 01/09/2016 | 01/03/2017 | Collection and editing of digital images and for visual presentation by Sarah Daniels and Jon Robson | On time | Change of personnel – Jon Robson replaced by Phil Codd |
| 29/09/2016 | 29/09/17 | Project monitoring -steering group  | On time | Ongoing e-mail exchange. Steering group meeting 16th Dec 2017 |
| 22/10/2016 | 22/10/2016 | Children’s Photography Day on the Humber estuary | Complete | Done on **26/11/16** 17 participants. Evaluated |
| 03/03/17 | 03/03/17 | Workshop for youth choirs and evaluation | On time | Added at request of Conductor |
| 04/03/2017 | 04/03/2017 | Choral workshop at Lisle Marsden School, Grimsby for all participantsEvaluation by participants | On time |  |
| 05/03/2017 | 05/03/2017 | Choirs to assemble and be filmed on Humber BridgeProject monitoring – steering group | CANCELLED | Logistical problems co-ordinating all participants. Using photos provided by choirs instead |
| 25/03/2017 | 31/03/2017 | Flash mobs and flyer distribution to advertise eventMedia coverage local radio and press | On time |  |
| 31/03/2017 | 31/03/2017 | Technical set up City HallOrchestra rehearsal with David Lawrence | ?On time | Comedian same night- negotiating time it can be done |
| 01/04/2017  | 01/04/2017  | Dress rehearsal 10.00-13.00**Public performance** 16.00-18.30(approximate timings)Evaluation sheets distributed to participants | Changed | Touch tour 11.00-11.20Come and Sing 11.30-11.50Dress rehearsal 14.00 – open to public 14.00-14.30 Junior choirs rehearsal 16.30Public performance 19.30 |
| 02/04/2017 | 31/05/2017 | Evaluation – steering group |  |  |