

**Medical Meeting**  
**Gosschalks**  
**21/03/2017**

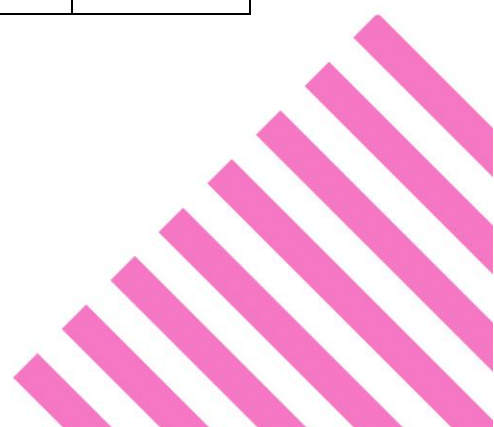
*Attending:*

Helen Thackeray	Hull City Council Events
Jonathon Black	Hull City Council Events
Gary Lathan	Health & Safety, BBC
Jack May	Project Manager, BBC
Rob Spring	Event Lead, BBC
Mike Johnson	Site Manager, BBC
Peter Hill	Event Delivery Coordinator, St John's Ambulance
Jason Bassett	Volunteer & Area Manager St John's Ambulance
Chris Clay	Technical & Operations Director, Hull 2017
Melissa McVeigh	Technical & Operations Coordinator, Hull 2017

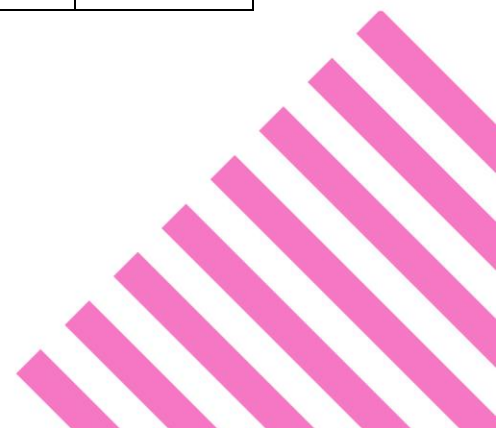
*Apologies:*

Chris Fothergill	YAS
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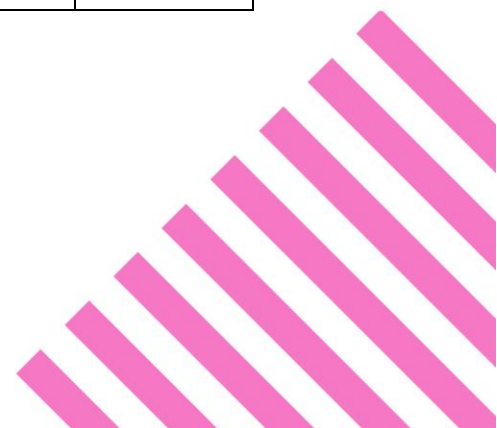
POINT	ACTION
<b>1. Overview of Medical Provisions Onsite</b>	
<ul style="list-style-type: none"> <li>- Main Medical Centre measures 9 x 15m (steeldeck flooring)</li> <li>- First Aid One measures 6 x 9m (wooden flooring)</li> <li>- First Aid Two "Pit Tent" measures 5 x 5m (wooden flooring)</li> </ul> <p>PH confirmed Chris Fothergill at YAS as Silver Command. Having discussed the ambulance resilience service matrix, CF confirmed that St. John's Ambulance scored 39</p> <p>PH confirmed the medical provisions for both event live dates:</p> <ul style="list-style-type: none"> <li>- 2 Doctors</li> <li>- 4 Nurses</li> <li>- 4 Paramedics</li> <li>- 14 First Aiders</li> <li>- 6 MRT (extraction of casualties from crowds)</li> <li>- 2 CRU (cycle responders)</li> <li>- 6 Emergency Transport attendants with 3 ambulances</li> </ul>	



<p>PH - confirmed additional medical support in the form of MRT Forward Intervention Teams. This is made up of 2 teams of 3 people who are trained in crowd extraction</p> <p>PH - confirmed that since the Park &amp; Ride area is hard standing, they are able to respond quicker for Park &amp; Ride emergencies and will use 2 CRU to support the Park &amp; Ride services</p> <p>Jason - confirmed quick response rate to the advert for staffing. They have advertised from 10:30 - 00:00 on both event days</p> <p>GL - suggested earlier arrival for SJA as the gates open at 11:00. Ideally the entire team should be in place no later than 10:00. Additionally, there is a need to increase their resources as the Park &amp; Ride requires a permanent response</p> <p>PH - confirmed 2 first aiders by Park &amp; Ride and 3 in event control</p> <p>GL - confirmed there are multiple spaces available in the staff car park, and PH said there will be 45 people on site every day including Silver and Bronze Commands</p> <p>PH - wish for SJA to be put onto BBC catering. RS confirmed this can be arranged however there will be a recharge back to Hull 2017</p> <p><b>ACTION:</b> Jason to share details of plan for minor treatment area with BBC</p> <p><b>ACTION:</b> RS to facilitate numbers for catering</p>	<p><b>JB</b></p> <p><b>RS</b></p>
<p><b>2. Event Control</b></p>	
<p>GL - confirmed event control will be fully active by 10:00 and will hold 3 hourly meetings, producing a report each time breaking down the overall daily report</p> <p>PH - confirmed an SJA event logger will be in event control to document all the information from every site. This will cover trends and whether any regular patterns need to be acted upon</p>	



<p>PH - confirmed after each event a report is sealed up and sent to stores</p> <p>GL - said it is important from a H&amp;S point of view that all accidents/incidents need to be investigated at the time in order gather as much information as possible, with permission from the person in question (with regards to Data Protection)</p> <p><b>ACTION:</b> GL to confirm opening time of Event Control and staffing arrangements</p>	<p>GL</p>
<p><b>3. Transport Hubs</b></p>	
<p>GL - Currently looking at one big medical team to cover travel to and from event site as well as onsite</p> <p>PH - queried covering the transport hubs and where these are located</p> <p>CC - confirmed Hull interchange have requested medical cover in the evening</p> <p>PH - SJA cannot factor in everything that happens during the day and will need a separate deployment for interchange</p> <p>CC - confirmed the hubs operating 08:00 - 01:30 and will need resources as there will not be a period of time when it's not busy</p> <p>PH - no longer require mobile treatment unit. SJA will bring in control unit that has a radio mast on it. To be installed on the Thursday 25 May</p> <p>MJ - said marquees are not secure lock-ups, however security will be patrolling the event site. There will be light, heat and water supplies installed in addition to furniture, table and chairs etc.</p> <p><b>ACTION:</b> PH to come back to BBC with furniture requirements in relation to the marquees</p>	<p>PH</p>



<p><b>4. Traffic Management</b></p>	
<p>PH - requested info on TM plan</p> <p>CC - confirmed there will be a 30-minute window when the one-way traffic system will switch direction. The area will be sterile and if there is a need for Blue Lights at the time of the switch, there will be no large vehicles or production transport on the route</p> <p>HT - TM will have Comms and all these will go through event control. TM staff will go round the properties to inform them of the switch and this should take no longer than 30 minutes</p>	
<p><b>5. AOB</b></p>	
<p>RS - confirmed BBC will produce a handbook which will be sent to SJA, including audience profile information</p> <p>GL - family friendly fairground rides with some FX; none include strobes. Swings, Big Wheel, Helter-Skelter and Carousels</p> <p>RS - confirmed there will be controlled strobing in the arena and on main stages</p> <p>GL - the casualty rate is generally low and there are no major injuries. Those who has been hospitalized during the event in the past has been due to pre-existing medical conditions</p>	

