**Creative Partners – Project Update Meeting**

**Hull Truck Theatre, Year of Extraordinary Drama**

**Quarterly Project Update 1 –**

 Attending: Mark Babych, Ruth Puckering, Andrew Pyke, Rowan Rutter (Hull Truck); Henrietta Duckworth, Phil Batty, Siana-Mae Heppell-Secker (Hull 2017)

Apologies: Janthi Mills-Ward (Hull Truck)

Reporting – January to March 2017

1. Produced Programme
* The Hypocrite:

RSC are happy with how the show has gone there – Box Office reports will be put together at the end of the run (Sat 29th)

* Richard III: In the last week of rehearsals, first half of the run is close to selling out but the second half is quiet
* Mighty Atom: Maureen Lennon (Bellow Theatre) will be the Assistant Director
* Our Mutual Friend: Bryony K will be here for some rehearsals.
1. Engagement Programme
* Defiance: Relationship between *Act III* & the youth theatre has developed. The challenge is to keep that relationship going and what else can HT can offer them.

HT to send a bit of detail about the logistics of using the Guildhall – RR/Jill to send PB & HD

* Regional Young Actors Ensemble: Partnership with Derby Theatre. Once the participants are confirmed (as part of the application process, baseline survey to be done – to measure the process to the end. Can Derby & Newcastle also do this?
* No Boundaries: Stakeholder evaluation meeting is 1st July (A Full Stakeholder will come out of that, with more information come), all gone well.
1. Staffing
* Recruiting core staff has been difficult to achieve. Update to the report with the natural staff updates and processes. (Maternity leave etc.)

What is the Organisation dealing with?

1. Stats –
* Page 6 of summary report: How are we defining what is a *participant opportunity (outreach)*?
* 3,500 Programmes sold for The Hypocrite – target met.

­Budget (To Date)

* Andy Pyke to send a short note on the budgets to HD.
* PB to get an analysis on project spend for *The Hypocrite* to RP.
* Breakdown of the Visiting Programme (Uproot - £5k down, WOW, £2k down) – AP/RR to HD

Working with the BBC was not meant to cause extra spend for the Organisation.

* Access/Inclusion: TP is on Hull 2017 Access Group, Do HT plan to do more? JMW will look after this.
* AP to send a small summary on Development Income Target for 16/17

Project Risk Register

* Risks that were added to the register, have been managed and not happened.

Partnerships

* Hull 2017 Partnerships and HT Development department need to have a meeting at the end of May.
* Development Target Income needs to be met by the end of June (next meeting to be organised for the end of June)

Hull 2017 Q1 Report Mar/Comms

* Richard III: Digital only marketing campaign, which is being run by external digital company 9XB.
* Mighty Atoms: RP to get Tommy Coyle/Trinity Boxing and other boxing groups, Mark Rees (WOW Contacts etc.) from SMHS
* Next Brochure will be for Sept-Dec - Will be out by W/C 26nd June 2017.
* HT NPO announcement will be on 27th June.
* PB to confirm the deadline for the September magazine to HT team.
* HT Jan – July 18 brochure out in November 2017
* Cornershop and HT need to development their relationship.

Looking Forward

* The Market: Lancaster has joined (although they are only paying half of what the other partners are) – Partnership agreements out soon.

Press Night: – 5th/6th September with a preference to the 5th.

* RR to send a copy of the MTV to Claire D & SMHS. Also Penciled Programme for end of financial year 17/18
* HT to send Autumn Press Nights Update to Hull 2017 ASAP

Next meeting:

Wednesday 19th July 11am till 1.30pm

Wednesday 18th October 1.30pm till 3.30pm