

TURNER PRIZE, HULL 2017 – KEY DEADLINES

	Task Description	Deadline	Responsible
1	Title logo lock-up provided by Tate to Hull	June 2015	Tate
2	Private Reception/Opening event for Glasgow Turner Prize 2015 to be attended by relevant Hull staff	30 September 2015	n/a
3	Turner Prize Hull 2017 project team meeting in Glasgow	01 October 2015	Tate
4	Turner Prize 2017 Jury selected	April/ May 2016	Tate
5	Hull Turner Prize Marketing Plan submitted to Tate for review	June 2016	Hull
6	Hull City of Culture 2017 programme announcement	September 2016	Hull
7	Select/ agree top three awards ceremony presenters	January 2017	Tate/ Hull
8	Write copy for nominations on Tate web page	March 2017	Tate
9	Announce call for public nominations	March 2017	Tate
10	Public nominations close, list sent to the jury	April 2017	Tate
11	Jury submit long list (six artists) for discussion	April 2017	Tate
12	Tate Curator research suggested artists and brings together information on all 6 artists for review by jury members	April 2017	Tate
13	Jury meet to select/ nominate Turner Prize artists	April/ May 2017	Tate
14	Artists participation agreed	May 2017	Tate
15	Research artists, write and sign off press release and artist biographies. Tate and artists to sign off materials.	May 2017	Hull
16	Lead press & marketing images selected and copyright cleared. Tate and artists to sign off materials.	May 2017	Hull
17	Internal press briefing pack compiled and circulated	May 2017	Hull/ Tate
18	Press conference to announce the four shortlisted artists	May 2017	Tate
19	Artists briefing meeting including Ferens site visit	May 2017	Hull/ Tate
20	Artist contracts signed	June 2017	Hull
21	Marketing identity developed and signed off by Tate	June 2017	Hull
22	Exhibition content discussed with artists and agreed	End June 2017	Hull
23	Loan letters sent	End June 2017	Hull
24	Awards ceremony presenter confirmed	End June 2017	Tate
25	Exhibition design submitted to Tate for review	Mid July 2017	Hull
26	Deadline for copy for the Tate Members Guide (September release)	Mid July 2017	Hull
27	Artist films made	June/ August 2017	Hull
28	Essays sent to artists for approval. Images for publication approved	Mid August 2017	Hull
29	Publications layouts sent to Tate and artists for approval	Mid August 2017	Hull
30	Deadline for copy for Tate Members E-Bullitin (September release)	Mid August 2017	Hull
31	Publication sent to print	End August	Hull

		2017	
32	Press event and opening night reception planned	August 2017	Hull
33	Events guest lists compiled	Mid July 2017	Hull/ Tate
34	Invitations to opening events designed and sent	24 August 2017	Hull
35	Curatorial media training (if required)	August 2017	Hull
36	Exhibition build (3 weeks)	End August/ Early September 2017	Hull
37	Exhibition installation (3 weeks)	Mid-end September 2017	Hull
38	Exhibition installation photography to be shot (given to press as part of the press pack)	End September 2017	Hull
39	Preview of exhibition for broadsheet weekend editorials	End September/ early Oct 2017	Hull
40	Press Preview Event for the Exhibition (am)	25 September 2017	Hull
41	Tate Patrons Tour of exhibition with Hull curators (pm)	25 September 2017	Hull/ Tate
42	Private Reception/Opening event for the Exhibition (evening)	25 September 2017	Hull
43	Exhibition opens to the public	26 September 2017	Hull
44	Awards ceremony planned	1 Oct – 1 Dec 2017	Hull
45	Awards ceremony guest lists compiled	02 October 2017	Hull/ Tate
46	Invitations to opening events designed and sent	19 October 2017	Hull
47	Awards ceremony detailed event schedule and briefing pack signed off	27 November 2017	Hull/ Tate
48	Jury meet to decide Turner Prize winner (am) Awards Ceremony (pm)	07 December 2017	Hull
49	Exhibition closes	Early January 2018	Hull